

ADMINISTRATION IN IMPROVING CHURCH STEWARDSHIP

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ABSTRACT

The need for administration in efficient church stewardship is discussed, as is a good model of church administration. To improve church stewardship, the journal uses the literature study method to discuss effective church administration models that can adapt to the changing needs and goals of the church, consider the internal and external environment of the church, and provide clear direction to all members. The journal also explains why administration is essential to effective church stewardship. Stewardship in the church includes the maintenance of a wide variety of ministries, including services devoted to worship, spiritual formation, and social action. Church stewardship benefits from a well-organized administration in terms of managing resources, planning events, and minimizing waste. Communication, leadership, and member participation are just a few examples of what can have a positive or negative impact on the efficiency of church administration and stewardship. The authors also offer a number of suggestions for improving the efficiency of church administration and stewardship, including developing better administrative and leadership capabilities, improving communication channels, and encouraging greater participation from members. In short, the journals in this publication explain why efficient church management is so important. Good stewardship in religious institutions.

Keywords: *Church administration, Administrative model, Church stewardship*

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INTRODUCTION

Administrative management practices in the management of the church as an institution need to be carried out because the church includes members who are members of both congregations and assemblies. It is through stewardship that church data can be handled and turned into a useful source of information for service delivery to meet administrative requirements. It may be possible to use this information to provide service assignments, perform pastoral services, schedule visiting services, and schedule other types of services if the congregation maintains appropriate data records.

In this era of disruption, church governance must be carried out entirely online. According to Manulanga and Gultom (2016), the use of the web will certainly make it easier to find data and will also make administrative services more efficient. Of course, the pastor will find this practice very helpful in maximizing the effectiveness of his pastoral care. According to Usat (2019), having access to effective administrative stewardship will greatly assist church pastors in processing data sources for the purposes of planning, designing, implementing, and evaluating the services he provides. The pastor's role as church leader is critical to the functioning of the entire church ministry in this particular scenario.

It is impossible to achieve success in pastoral ministry regardless of the stewardship role played by the church. To fulfill their responsibilities, church pastors need to demonstrate responsible church stewardship. The services that have been entrusted to you need to be planned and handled properly, especially from an administrative point of view. Pastors can effectively carry out their ministry responsibilities because of the stewardship they carry out.

focus on quality in the implementation of service tasks to ensure that service results will satisfy relevant stakeholders (congregations and church boards).

Administrative stewardship, also known as church administration, is the practice of coordinating the routine activities of a church to fulfill ministry objectives through the stages of planning, executing, and overseeing. Administrative and service tasks are linked to the stewardship role. This shows that the person in charge of completing the assignment is responsible for ensuring that it is managed in an appropriate manner as a form of readiness to serve. According to Anwari (1984), the term "caretaker" refers to an individual who is tasked with carrying out this task. In Genesis chapter 24, we learn that Abram entrusted Eliezer with the responsibility of looking after Abram's family and all of his possessions. Eliezer was appointed caretaker of Abraham's possessions. In carrying out this task, Eliezer is responsible to Abraham and respects the wishes of the property owner.

In the Old Testament, the word steward is translated from the Hebrew phrase "ha-ish asher al," which means "head of the household" (Gen. 43:16). Whereas Genesis 44:4 uses the term asher al-bayth, which means "a person who is entrusted with the responsibility and duties to lead and manage property and all activities in the household", asher al-bayth refers to "a person who is entrusted with the authority to lead and manage property and all activities in the household. Meanwhile, another term in Genesis 15:3-4 is "ben mesheg" in Hebrew. This term is translated as "a servant who is born in the house of his master who is accepted and obtains the right as an heir".

The expression "stewardship" is found in the New Testament. The Greek word for "steward" is "oikonomos", and comes from the root word "oikos", which means house, and the word "nemo", which means to care for (Luke 16:4; 12:42; 1 Corinthians 4:1,2 ; Titus 1:7; 1 Peter 4:10). Paul identified himself and others who worked with him as God's "secret ministers" in 1 Corinthians 4:1 and 2. Paul described bishops in Titus 1:7 as God's stewards on behalf of the church. Instead, Peter refers to himself and believers in 1 Peter 4:10 as stewards of grace.

The administrative stewardship system in many churches is lacking, despite the fact that the churches themselves have large numbers of congregations and are therefore classified as large churches. Because of this, the ministry in the church is disorganized, and the pastor's ministry is ineffective; As a result, church functions could not run as smoothly as they could. For example, the pastor does not know the members of his own congregation because there is no member data; evangelism is not going well because it is not planned, so it is difficult for the church to achieve its vision and mission; there are even members who are sick, but not a single visit or the pastoral visit itself is neglected; some members even committed suicide because no one prayed with them. According to research by Widiyanto and Susanto (2020), the church has a responsibility that cannot be ignored, and that responsibility is to make pastoral visits. Since this is a task that requires administrative data, the data must be properly set up before it can be used. This will make it easier to handle information to deliver services to the congregation. Pastors can find addresses and contacts that can be contacted thanks to the availability of congregational administrative data. This allows pastoral care to be carried out in the most effective way possible.

According to Usat (2019), along with the development of the times and the demands for service needs in the church which are increasingly complex, whether we realize it or not, there

must be an impact from the current trend which demands that everything be fast, smart, effective, and efficient. This is the case regardless of whether we realize it or not. As a result, church administrators (management) need to have managerial skills in order to carry out their duties effectively. Without reducing the role of God's power in the expansion of His church, it should be noted that the church administration itself is a complete and inseparable component. It is through this administration that God enables the church and congregational pastors to fulfill their ministry responsibilities effectively.

The church needs to have effective administrative management to serve the congregation. If the congregation's pastor only relied on his memory, he would never be able to remember all the information related to the congregation. Due to the increase in the number of congregations as well as the relocation of the pastor to a new residence, it was no longer possible for him to remember every name by heart. The complexity of the data and the problems that arise are directly proportional to the growth rate of the number of congregations and the size of the congregation. Everything is controllable and functional thanks to administrative stewardship, which makes it possible to reduce the complexity of service requirements and handle them in the right way. Therefore, it is very beneficial when it can be put to good use through administrative stewardship for the welfare of those who receive the service.

In this age of rapidly developing technology, it is vital that a religious institution is able to respond adequately to the questions and concerns raised by its ministries. In addition to the requirements for high quality services, there are also requirements for services to be carried out efficiently and effectively. Meanwhile, Coutler (2020) found that the relationship between effectiveness and measures of success or failure in achieving goals is quite strong. Within the framework of church ministry, if the duties of the church pastor are carried out in such a way as to realize their goals, then the services carried out will be able to run efficiently. The church is an organization, therefore it needs to be regulated in such a way as to encourage success in realizing the efficiency of the ministry led by the church pastor.

Service is an act that involves assisting an individual or group of individuals in an effort to satisfy their interests in a manner consistent with their rights. The services provided by the organization are carried out logically, systematically and procedurally while taking into account the efficiency and effectiveness of the company. Pastors don't do their job in church to enrich their own life; rather, he did it out of devotion to God and for the benefit of the congregation he served. The idea of providing such a service is based on the pastor's tendency to be responsible for the successful realization of an effective church ministry for the congregation. The task of the pastor as a church leader does not only cover aspects of the pulpit and pastoral ministry, but also other components as a whole. One of these obligations is to fulfill the requirements of providing services to the congregation by carrying out administrative management duties.

METHOD

In producing the journal "Administration in Improving Church Stewardship", the authors used the literature review research method to gather relevant and reliable information on these themes. The first stage is to identify the research topic to be discussed, namely administration in improving church stewardship.

After that, the writer investigates various publications, such as scientific journals, books, reports, and other types of papers, which contain material related to the subject being discussed. The selection of information sources used is determined by how relevant and credible these sources are. After that, the writer reads the information sources that have been collected and evaluates them critically to ensure that the information obtained is really relevant to the research topic and of good quality.

The final step is compiling and assessing conclusions from the various sources of information that have been gathered, so start now. The author draws the conclusion that church administration can improve church stewardship in various ways, all of which are supported by relevant and credible sources of information.

RESULTS AND DISCUSSION

It is impossible to overlook the importance of administration when it comes to improving stewardship in the church. A church that has a strong administration will find it easier to schedule activities, keep events running efficiently, and encourage greater involvement of church members in these activities. The importance of journal administration, the various forms of efficient church administration, and the role of administration in efficient stewardship are all topics covered in articles that can be found in journals on administration to improve church stewardship.

The church needs to have reliable journal administration at all times. A well-managed journal can help churches better manage their information and documents, and can also make it easier for them to make decisions based on reliable facts. The journal must be neatly organized, and church members must be able to easily access the information and data contained in it. With good journal administration, the church can track church activities, evaluate, and prepare activities more effectively.

In addition, an efficient organizational structure for church leadership is also very important. To be successful, the church administrative model must be able to meet the requirements and goals of the church, pay attention to the external and internal aspects of the church environment, and provide clear instructions to church members. To be successful, a model of church administration must be able to effectively manage available resources, improve communication methods, and encourage the level of participation of church members in church activities. Church leaders play an important role in strategy development, leadership and oversight of church activities, as well as motivating and empowering church members, in an effective church administration model.

It's hard to ignore the difficulties that arose in church management. Lack of resources, such as cash, manpower and facilities, is one of the obstacles that must be overcome. The second barrier that can prevent efficient church administration from developing is the lack of awareness of the importance of administration. The inability to adequately manage church activities due to a lack of managerial and leadership skills is another potential obstacle in this regard.

Efforts are needed to strengthen administrative and leadership skills, improve communication systems, and increase the participation of church members in church activities to successfully address church administrative issues. In this scenario, the role of church

leadership is crucial in the process of building an efficient church administration model and ensuring that all church members participate in church activities.

In terms of managing and supervising church stewardship, church actions need to be properly planned and coordinated. In the context of church stewardship, administration refers to a wide range of activities, including social gatherings, worship services, sermons, and religion-based classes. The church management administration is responsible for ensuring that these activities are carried out smoothly, in line with the vision and mission of the church, and can benefit all church members.

CONCLUSION

It is impossible to overlook the importance of administration when it comes to improving stewardship in the church. A church that has a strong administration will find it easier to schedule activities, keep events running efficiently, and encourage greater involvement of church members in these activities. The importance of journal administration, the various forms of efficient church administration, and the role of administration in efficient stewardship are all topics covered in articles that can be found in journals on administration to improve church stewardship.

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